

SARRATT DUCKLINGS PRE-SCHOOL

MOBILE PHONE POLICY

Staff

Staff must ensure that all mobile phones are switched off and left in the staff cupboard at all times, whilst they are in the setting.

If a member of staff needs to make or receive emergency calls, they may use the setting's landline.

Parents/Visitors

Parents and visitors may not use their mobile phones whilst on the Ducklings premises.

Signs posted on doors and gates advising parents they may not use their mobile phones whilst on the Ducklings premises.

Policy adopted by Sarratt Ducklings Management Committee.

Date:

Employee/Student Signature:

Parent/Visitor Signature: